



EYFS Teaching Assistant Information Pack

Summer 2026





Foley Road
Claygate
Surrey KT10 0NB
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Dear Applicant,

Thank you for your interest in the post of Nurture Hub Teaching Assistant (TA).

Claygate Primary School is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. Please note that only applications using the Surrey County Council form will be accepted.

In this pack you will find:

- General information about the school
- Job Profile
- Person Specification
- Application form

We would be delighted to show you around our school. Contact the school office on 01372 465348 if you would like to book a tour. Please visit the school website at www.claygate.surrey.sch.uk.

We reserve the right to close the application process early if we receive applications from enough suitable candidates before the deadline so would encourage you to apply early.

I look forward to hearing from you and reading your application. Thank you once again for the interest you have shown in our school.

We hope this information pack tells you everything you need to know, but if you have any questions, please do not hesitate to get in touch.

Yours faithfully,

Mrs S.Cunningham
Headteacher

About Claygate Primary School

Claygate is a popular two-form entry primary school in the NE of Surrey with a governor run nursery taking children from 2 years old. The school is located on a lovely green site in the centre of Claygate village. Our recent Ofsted in 2023 graded the school Good with Outstanding EYFS Provision.

We believe strongly in developing the whole child, and therefore place great emphasis on children's physical, creative, emotional and social development, as well as their academic progress. In fact our recent Ofsted graded Personal Development at CPS as Outstanding! We rank in the top 15% of schools nationally for progress in SATs at the expected level and at greater depth!

Our curriculum is broad, balanced, creative, and developing. Our themed approach, based on the principle of 'contexts for learning', promotes active and stimulating learning which aims to inspire children and staff.

We have twice been awarded Artsmark Gold in recognition of our high quality provision in music, art, dance and drama; our children enjoy enrichment sessions which they explore as part of our Claygate Charter.

We are committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment.

What we can offer you

Hopefully if you have visited the school or viewed our website, you will have a good idea of the kind of school we are. But, what's in it for you? Why should you apply for this school rather than anywhere else?

The children . . . are well-behaved, enthusiastic, and they love being here. You will find working with them tremendously rewarding.

The staff . . . are also well-behaved, enthusiastic, and love being here (most of the time!) They are also supportive to new and existing colleagues and you will benefit from their experience and expertise.

The environment . . . is one that you will find hard to beat, with a large field and playground space, pond and wildlife area, allotment, heated outdoor swimming pool, ICT suite and excellent curriculum resources. We also have an active and supportive body of parents and a committed and informed Governing Body.

Job description: Nurture Hub Teaching Assistant

Salary: Surrey Pay Scale PS3. FTE £25,133 Actual salary will depend on the hours worked.

Hours: Monday to Friday afternoons (exact hours to be confirmed). Full-time applications will also be considered.

Contract: Term time only (38.6 weeks per year)

Job Overview

We are seeking a compassionate, patient and enthusiastic Nurture Teaching Assistant to join our caring and inclusive team from September 2026.

Working alongside our Nurture Teacher, you will support children in Key Stage 1 within our established Nurture Hub, *The Nest*. You will play a vital role in helping children develop the confidence, emotional resilience and skills they need to thrive both in school and beyond.

The Nest provides a safe, nurturing environment for children experiencing social, emotional and behavioural barriers to learning. The children you support may present with anxiety, difficulties managing their emotions, attachment needs, challenging behaviour, mental health difficulties or SEND. Your role will be to build trusting relationships, model positive interactions and help children successfully access learning through a nurturing, play-based approach.

As part of our dedicated Inclusion Team, you will work with individuals and small groups, delivering targeted interventions and supporting children to develop their emotional literacy, communication skills, self-regulation and resilience. Experience of emotional wellbeing programmes, such as ELSA, Thrive or similar interventions, would be advantageous, although full training will be provided.

This is a rewarding opportunity for someone who genuinely believes that every child deserves to feel safe, valued and successful.

We are looking for someone who:

- has experience of working with primary-aged children
- is calm, caring and able to build positive, trusting relationships
- understands the importance of supporting children's emotional wellbeing alongside their learning
- has high expectations whilst showing empathy, patience and consistency
- can work effectively as part of a team as well as using their own initiative
- has excellent communication skills and enjoys working in partnership with families and professionals
- has experience of supporting children with SEND, SEMH or emotional needs (desirable)
- has knowledge of ELSA, nurture or trauma-informed approaches (desirable)
-

In return we offer:

- the opportunity to make a genuine difference to children's lives every day
- a welcoming, supportive and highly committed Inclusion Team
- high-quality professional development and ongoing training
- opportunities to develop expertise in nurture, emotional wellbeing and SEND
- membership of the Local Government Pension Scheme with generous employer contributions
- a culture where innovation, collaboration and wellbeing are valued

About Claygate Primary School

Claygate Primary School is a thriving, successful and inclusive community school where children are at the heart of everything we do. We believe every child can succeed and are committed to providing outstanding learning opportunities alongside exceptional pastoral care.

Application Information

Closing date: 9.00am, Friday 28 August 2026

Interviews: Thursday 3 and Friday 4 September 2026

Safeguarding Statement

Claygate Primary School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

This post is exempt from the Rehabilitation of Offenders Act 1974. The successful applicant will be required to undertake an enhanced DBS check, an overseas criminal records check where applicable (if you have lived or worked outside the UK within the last 10 years) and an online search in line with the latest Keeping Children Safe in Education guidance.

Person Specification

Criteria	Essential	Desirable
Qualifications and training		
GCSE (or equivalent) in English and Maths, or (in the absence of a qualification) evidence of an excellent standard in both areas	✓	
Further qualifications relevant to the post (e.g. NVQ or specific qualifications relating to pupils' learning and development)		✓
First aid qualification (training will be given)		✓
Safeguarding training		✓
Any other training relevant to employment in school		✓
Experience		
Experience of ELSA		✓
Experience of working in a school environment		✓
Experience of working with children		✓
Experience of working with children with special educational needs		✓
Experience of working to support children in managing their behaviour		✓
Knowledge, Skills and Abilities		
Ability to work on own initiative and as part of a team	✓	
Willingness to undertake training	✓	
Willingness to perform intimate care tasks	✓	
Calm under pressure and good sense of humour	✓	
Knowledge of safeguarding children guidelines (training will be given)		✓
Flexibility	✓	
Ability to relate well to children and adults showing respect at all times	✓	

Candidates are asked to demonstrate their ability to meet these selection criteria in their application form, their supporting document and at the selection interview.

We reserve the right to interview and appoint early if we received enough suitably qualified applications. It is therefore advised to apply early.

Application forms may be e-mailed to ros.clark@claygate.surrey.sch.uk or posted to the address below.



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