

Focus	Impact
School journeys	Year 4 Residential attended by Mrs Cunningham Year 4 residential reduced to 3 nights Year 5 residential (2 nights) explored and introduced Look at quality of trips in general
SEND	Visitor: Jo Kenyon LA SEN Lead All aspects of SEND discussed, concerns and issues discussed and addressed
Reading	New reading journal with clear reading at home expectations shared across the school New books purchased
PPA	Quality of PPA cover in mixed age groups New Claygate Charter introduced and changed to class based activities in half termly blocks.
Healthy School	Healthy schools and birthday sweets/treats: a book is a suggested alternative Raised subsequently: photo of child and Birthday book shared in Newsletter
Working Parents	Difficulty to access school during the day: future workshops to be videoed and shared: new equipment purchased
Parent questionnaire	Discussed responses in detail; action plan created
Governors	Parents are aware of Governor role
Safeguarding	To discuss parental views re safeguarding: parents are aware of our school's safeguarding priorities: 2018-2019 <ul style="list-style-type: none"> • Site Safety • e-safety • Safeguarding and the wider curriculum 2019-2010 <ul style="list-style-type: none"> • Safeguarding across all aspects of the school's policies and procedures • e-safety • Safeguarding and the wider curriculum
Home Learning	SLT heard views of parents
Health and Safety	Health and Safety governor heard views of parents
Communication	Too many / too few parentmail communications: solution; clear subject headings, aim to send on Wednesdays and school comms on Fridays Parent Pop-Ins well received Newsletters well received Network via Parent reps is effective Emails: SC shared her concern re increasing number of emails, many of which were aggressive in nature is impacting on staff well-being and workload. Class Reps to share this: number of emails reduced significantly
Reading	Concern re more able, high interest / low level and stock for SEN: New books purchased Accelerated Reader discussed: positive feedback: AR Book finder shared Parent Workshop for Spring

